UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT QUICK REFERENCE GUIDE | FORMAL BRIEF REQUIREMENTS

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Hard Copies				*	1 1 V	Reply	Amicus			
Per 10th Cir. R. 31.5, 7 hard copies must be received in the Clerk's Office within 5 business days of the court issuing notice that the electronic filing has been accepted	HARD COPIES OF BRIEFS									
Required Content for Cover Page FRAP 32(a)(2); 10th Cir. R. 28.2(C)(1) & (C)(2)	Hard Copy Cover Colors	Blue	Red	Red	Yellow	Gray	Green			
FORMAT OF BRIEFS Required Content for Cover Page FRAP 32(a)(2); 10th Cir. R. 28.2(C)(1) & (C)(2)	Hard Copies	Per 10th Cir. R. 31.5, 7 hard copies must be received in the Clerk's Office within 5 business days of the court issuing								
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Frame	FORMAT OF BRIEFS									
Must be Single-Sided	Required Content for Cover Page	FRAP 32(a)(2); 10th Cir. R. 28.2(C)(1) & (C)(2)								
Contents (w/page references) Table of Cont	Form and Font Size (14-Point Preferred)	FRAP 32; 10th Cir. R. 32(A)								
FRAP 32(a)(7)(A) FRAP 32(a)(7)(A) FRAP 32(a)(7)(A) FRAP 28.1(e)(2) FRAP 28.1(e)(2) FRAP 32(a)(7); FRAP 29(a)(5)	Must be Single-Sided	FRAP 32(a)(1)(A)								
Page #s; Double Spaced; 1" Margins FRAP 32(a)(4)		30/13,000/1,300	30/13,000/1,300	35/15,300/1,500	30/13,000/1,300	15/6500/650	15/6500/650			
Page #s; Double Spaced; 1" Margins FRAP 32(a)(4)	Length Pages/Words/Lines ¹	FRAP 32(a)(7)(A)	FRAP 32(a)(7)(A)	FRAP 28.1(e)(2)	FRAP 28.1(e)(2)	FRAP 32(a)(7);	FRAP			
Typeface and Style (Plain, Roman) Proper Record and Appendix Citations Required Attachments – The order(s) under review and the final judgment must be attached to the opening brief. If Appellant is pro se and does not attach these materials, the appellee must do so. 10th Cir. R. 28.2(A) Glossary for Abbreviations/Acronyms List Attachments in Table of Contents Disfavored Practices FRAP 28(a)(2) FRAP 28(b) FRAP 28(b) FRAP 28(b) FRAP 28(b) FRAP 28(a)(2) FRAP 28(a)(2) FRAP 28(b) FRAP 28(a)(2) FRAP 28						(B)(ii)	29(a)(5)			
Proper Record and Appendix Citations Required Attachments – The order(s) under review and the final judgment must be attached to the opening brief. If Appellant is pro se and does not attach these materials, the appellee must do so. 10th Cir. R. 28.2(B). Glossary for Abbreviations/Acronyms List Attachments in Table of Contents Disfavored Practices FRAP 28(a)(2) FRAP 28(b) 10th Cir. R. 28.1(A)(1) and (2); see also 10th Cir. R. 28.1(B) 10th Cir. R. 28.1(B) 10th Cir. R. 28.2(A) and both Cir. R. 28.2(A) and both Cir. R. 28.2(A) and both Cir. R. 28.2(C) 10th Cir. R. 28.2(C) 10th Cir. R. 28.2(C) 10th Cir. R. 28.2(C) 10th Cir. R. 28.2(C) N/A N/A N/A FRAP 28(1(c)(2), citing FRAP 28(1(c)(2), citing FRAP 28(a)) FRAP 28(a)(2) FRAP 28(b) FRAP 28(a)(2) FRAP 28(a)(2) FRAP 28(a)(2) FRAP 28(b) FRAP 28(a)(2) FRAP 28(a)(2) FRAP 28(a)(2) FRAP 28(b) FRAP 28(a)(2) FRAP 28(a) FRAP 28(a)(2) FRAP 28(a	Page #s; Double Spaced; 1" Margins									
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must do so. 10th Cir. R. 28.2(B). Glossary for Abbreviations/Acronyms 10th Cir. R. 28.2(C)(4) N/A List Attachments in Table of Contents 10th Cir. R. 28.2(C)(5) N/A N/A SUBSTANCE OF BRIEFS 10th Cir. R. 28.3 Disfavored Practices FRAP 28.1(c)(2), citing FRAP 28.1(c)(3), citing FRAP 28(a)(2)-(8) & (10) FRAP 28(c) FRAP 28(a)(2) (4)(B)	• •	10th Ch. R. 26.2(A)	10th Ch. R. 26.2(D)	& (B)	&(B)	10th Ch. R. 26.2 (C)	28.2(C)			
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SUBSTANCE OF BRIEFS Disfavored Practices 10th Cir. R. 28.3 Table of Contents (w/page references) FRAP 28(a)(2) FRAP 28(b) FRAP 28.1(c)(2), citing FRAP 28(a) FRAP 28.1(c)(3), citing FRAP 28(a) FRAP 28(c) FRAP 29(a)(4)(B)	·									
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Table of Authorities (w/page references) FRAP 28(a)(3) FRAP 28(b) FRAP 28.1(c)(2) FRAP 28.1(c)(3) FRAP 28.1(c)(4) FRAP 28(c); FRAP 29.1(c)(4) FRAP 29.1(c)(Table of Authorities (w/page references)	FRAP 28(a)(3)	FRAP 28(b)	FRAP 28.1(c)(2)	FRAP 28.1(c)(3)	FRAP 28(c); FRAP 28.1(c)(4)	FRAP 29(a)(4)(B)			
Statement of Related Cases 10th Cir. R. 28.2(C)(3) N/A N/A	Statement of Related Cases	10th Cir. R. 28.2(C)(3) N/A								

¹ FRAP 32(f): Headings, footnotes, and quotations **count** towards length. Items that **do not** count towards length: Cover page, corporate disclosure statement, table of contents, table of authorities, statement of related cases, oral argument statement, certificates of counsel, signature block, proof of service. Per 10th Cir. R. 32(B) the Glossary is also excluded.

^{*} Jurisdictional statement and statements of issues, case, and standard of review not required unless the appellee is "dissatisfied with the appellant's statement"

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT QUICK REFERENCE GUIDE | FORMAL BRIEF REQUIREMENTS

	Appellant/ Petitioner	Appellee/ Respondent	Appellee Principal/Response (Cross Appeal)	Appellant Response/Reply (Cross Appeal)	Reply	Amicus	
Oral Argument Statement (NOTE: If oral argument is requested, a statement of the reason(s) why must follow the brief's conclusion. 10th Cir. R. 28.2(C)(2))	10th Cir. R. 28.2(C)(2)						
Jurisdictional Statement (subject matter and appellate jurisdiction, timeliness, and final order)	FRAP 28(a)(4)	FRAP 28(b)*	FRAP 28.1(c)(2)*	FRAP 28.1(c)(3)*	N/A	N/A	
Citizenship Statement (for diversity jurisdiction cases)	10th Cir. R. 28.2(C)(6)	10th Cir. R. 28.2(C)(6)	10th Cir. R. 28.2(C)(6)				
Statement of the Issues	FRAP 28(a)(5)	FRAP 28(b)(2)*	FRAP 28.1(c)(2)*	FRAP 28.1(c)(3)*	N/A	N/A	
Statement of the Case	FRAP 28(a)(6)	FRAP 28(b)*	FRAP 28.1(c)(2)*	FRAP 28.1(c)(3)*	N/A	N/A	
Summary of the Argument	FRAP 28(a)(7)	FRAP 28(b)	FRAP 28.1(c)(2)	FRAP 28.1(c)(3)	N/A	FRAP 29(a)(4)(F)	
Argument and Standard of Review (see the applicable rule for specifics)	FRAP 28(a)(8) and 28(a)(8)(B)	FRAP 28(b)*	FRAP 28.1(c)(2)*	FRAP 28.1(c)(3)*	FRAP 28(c)	FRAP 29(a)(4)(F)	
Conclusion and Relief Sought	FRAP 28(a)(9)	Not Required	FRAP 28.1(c)(2)	Not Required	See FRAP 28(c)	N/A	
Proof of Service (When Required)	FRAP 25(d); 10th Cir. R. 25.4						
Certificate of Compliance (# of Words) www.ca10.uscourts.gov/clerk/forms	FRAP 32(g)						
Statement of Authority (Amicus Only)	N/A						
Statement of Interest (Amicus Only)	N/A						
Authorship/Funding Statement (Amicus Only)	N/A						

Note: This quick reference guide is provided by the Clerk's Office for the convenience of counsel and litigants for reference purposes only and does not constitute legal advice. Counsel and litigants remain responsible for independently reviewing and complying with the Federal Rules of Appellate Procedure and the 10th Circuit Rules. The Federal Rules of Appellate Procedure and local rules of the court can be found at www.ca10.uscourts.gov/clerk/rules.

^{*} Jurisdictional statement and statements of issues, case, and standard of review not required unless the appellee is "dissatisfied with the appellant's statement"