

**APPLICATION FOR MEMBERSHIP
TENTH CIRCUIT APPELLATE CRIMINAL JUSTICE ACT (CJA) ATTORNEY PANEL**

To represent litigants in the Tenth Circuit Court of Appeals, all counsel, including counsel appointed under the Criminal Justice Act, must be admitted to practice before the bar of this Court. Admission requirements are found in Fed. R. App. P. 46 and 10th Cir. R. 46.2. To be considered for membership on the appellate CJA panel, applicants must meet the criteria contained in Part III of the Court's Criminal Justice Act Plan. A complete description of the criteria for eligibility can be found in Addendum I of the [Tenth Circuit Local Rules](#).

To apply for membership on this Court's CJA appellate panel, complete this application, using, if needed, additional space provided on page 10. Applications must include, as attachments, the following materials in **.pdf format**:

1. A current resume.
2. A recent appellate brief which *only you* authored (See Certification of Authorship on page 9).
Do not include any addenda.

Email your application and attachments to: clerk@ca10.uscourts.gov

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

Direct any questions regarding this application to either the Clerk of Court (303.844.3157) or the CJA Standing Committee Chair, Virginia Grady (Virginia_Grady@fd.org).

You may also contact your local representative on the court's CJA Standing Committee: Virginia Grady, Chair (CO-WY FPD); Ty Gee (CO); Julia O'Connell (ND/ED OK FPD); Kari Schmidt (KS); Mark T. Baker (NM); Megan Hayes (WY); Kathryn Nester (UT); or Michael Brooks (OK).

1. Contact Information

Current 10th Cir. CJA Panel Member?

Name:

Date of Initial Panel Appointment?

Firm Name:

Office Address:

City, State, Zip Code:

Phone Number:

Fax Number:

Mobile Number:

Email Address:

Best Way to Contact You: 1.

2.

2. Are you admitted to practice before the bar of this Court?**3. Bar Admissions**

List all bar admissions and date admitted, including the Tenth Circuit if you are a current member.

4. Do you have an established law practice in the Tenth Circuit?

Describe the nature and location of your practice (*e.g.*, “My practice largely consists of a mix of state and federal criminal defense work in the state appellate and federal district courts in New Mexico.”)

5. Disciplinary History

- a. Have you ever been disciplined, or are you the subject of any pending disciplinary proceeding, in the bar of any court (state or federal)?
- b. Has any court ever held that you provided ineffective assistance of counsel?
- c. If you answered "yes" to either question, please explain the circumstances and the outcome of the proceedings. ☐ N/A

6. Education & Degrees (undergraduate, graduate and law school)

7. Practice & Experience

- a. Provide a general description of your practice, and include the percentage of your practice that is devoted to federal criminal appeals.
- b. State the approximate number of cases in which you authored the briefs before a federal appellate court within the last five years. Include the name of the appellate court.

- (i) Provide a list of no more than 10 cases, including the most recent three cases, preferably criminal, in which you authored the briefs before the **Tenth Circuit Court of Appeals**. Provide the case name, court case number, and indicate any in which you presented oral argument.

Case Name:
Court Case Number:
Oral argument:

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Oral argument:

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Court Case Number:
Oral argument:

- (ii) Provide a list of no more than 10 cases, including the most recent three cases, preferably criminal, in which you authored the briefs before **other United States Courts of Appeals**. Provide the jurisdiction, case name, court case number, and indicate any in which you presented oral argument.

Case Name:
Jurisdiction and Court Case Number:
Oral argument:

Case Name:
Jurisdiction and Court Case Number:
Oral argument:

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Oral argument:

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Oral argument:

Case Name:
Jurisdiction and Court Case Number:
Oral argument:

c. State the approximate number of cases in which you authored the briefs before a **state appellate court** within the last five years. Include the name of the appellate court.

- (i) Provide a list of no more than 10 cases, including the most recent three cases, preferably criminal, in which you authored the briefs before a **state appellate court**. Provide the jurisdiction, case name, court case number, and indicate any in which you presented oral argument.

Case Name:
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Oral argument:

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Oral argument:

- 8. List any Continuing Legal Education courses that you have taken in the last five years that may be relevant to a federal appellate practice.**

9. Panel Memberships

- a. Are you a member of any other Criminal Justice Act appellate panel?
- b. List the Criminal Justice Act appellate panels of which you are currently a member.
- c. Are you a member of a Criminal Justice Act district court panel?
- d. List the Criminal Justice Act district court panels of which you are currently a member.

- 10. Have you ever been employed as a prosecutor, public defender, law clerk, judge, or justice?**

If yes, please describe the position, the name of your employer, and the approximate dates of service.

11. Areas of Expertise

Please identify any particular area of subject matter expertise, e.g., immigration law, non-capital habeas corpus, capital habeas corpus, financial fraud, Native American law, and describe your experience in these areas.

- a. Are you fluent in Spanish?
- b. In which languages other than English are you able to interact with your client:
 - (1) In writing without the aid of a translator?
 - (2) Verbally without the aid of an interpreter?

12. Availability

- a. Occasionally, appellate panel attorneys are asked to accept a case from a 10th Circuit district *other than* that in which the attorney has offices or resides. Assuming that you are *not* required to undertake any district court representation that might be required, will you accept appeals from other districts?
- b. If so, from which districts would you accept appointments?
☐ CO ☐ KS ☐ NM ☐ OK-E ☐ OK-N ☐ OK-W ☐ UT ☐ WY
- c. Are there any district courts or district court judges from which you ***cannot*** accept cases due to a conflict? (e.g., where you worked or for whom you law clerked?)

If yes, which districts or judges?

13. References

Please list the names, addresses, and telephone numbers of two legal references who can assess your skills relevant to this appellate panel attorney application.

14. Certifications

With my signature below, I certify the following:

- a. The attached writing sample is my own written work, and a product of my own research.
- b. I have a working knowledge of the Tenth Circuit CJA Plan, the Tenth Circuit Rules, the Federal Rules of Appellate Procedure, the Federal Rules of Evidence, the Federal Rules of Criminal Procedure, the United States Sentencing Guidelines, and relevant provisions of the United States Code.
- c. I am willing to accept at least one appointment each year of my term.
- d. The information contained herein is true and accurate to the best of my knowledge.

Signature: _____

Date: _____

Additional Information